

JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIPS TEACHER TRAINING STUDENT 2014

APPLICATION SUBMISSION CHECKLIST

	Description	Original	Copy
①	Application Form (prescribed)	2	1
②	Placement Preference Application Form (Annex) (prescribed)	1	2
	Photographs or digital image (4.5cm X 3.5cm) taken in 6 months, must be pasted on original Application Forms and Application Form (Annex)	3	-
③	Certified academic transcript <u>and</u> degree certificate from the last university attended * For candidates who have completed Master's degree, please submit also certified academic transcript and degree certificate for Bachelor's degree.	1	2
④	Certificate of employment (official letter issued by the present place of employment, must indicate duration of employment)	1	2
⑤	Recommendation from the present employer (any format)	1	2
⑥	Health Certificate (prescribed)	1	2

IMPORTANT NOTES:

1. All documents submitted must be written in **English or Japanese** language only and printed on A4 size paper (8.5" X 11").
2. Please use prescribed forms for documents indicated with "prescribed".
3. Please indicate ①~⑥ on the upper right corner of respective forms.
4. For "Copy" of Application Form and Placement Preference Application Form, please photocopy with the photograph pasted on the original forms.
5. Course guidebook is available at the following URL.
http://www.mext.go.jp/a_menu/koutou/ryugaku/boshu/1343641.htm (click on 教員研修 留学生受入れ大学コースガイド一覧 (PDF:48KB))
6. For "Certified academic transcript from the last university attended" and "Certified degree certificate from the last university attended", **certification should only be done by the university which issued the transcript.** Certification by employer is not accepted.
7. For Health Certificate, please do medical checkup at ANY clinics or hospitals registered with the Ministry of Health, Malaysia.
8. Interview is scheduled on **1st April 2014**. If there are many qualified candidates, we may have a second session of interview on 2nd April 2014.

Application Due Date: 11 March 2014 (Tuesday)