

JAPANESE GOVERNMENT (MONBUKAGAKUSHO: MEXT) SCHOLARSHIP: Academic Year 2014-2015
YOUNG LEADERS' PROGRAM (YLP) in HEALTHCARE ADMINISTRATION

I . OUTLINE

1. Objectives

The Young Leaders' Program (YLP) aims to contribute to the fostering of future national leaders in Asian, East European and other countries. In addition, while deepening the participants' understanding about Japan, it should help form a network among national leaders, contributing to the establishment of friendly relationships and improved policy planning activities among Asian and other countries, including Japan.

The YLP is one of the Japanese Government (Monbukagakusho: MEXT*) Scholarship Student programs.

*MEXT= The Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be young public administrators in healthcare and allied sectors who are expected to play active roles as future national leaders in their respective countries.

Afghanistan, Bangladesh, Cambodia, Kazakhstan, Kyrgyz, Laos, Malaysia, Mongolia, Myanmar, Poland, Romania, Thailand, Uzbekistan, and Vietnam (14 Countries, alphabetical order)

3. Host University

Department of Healthcare administration, Nagoya University Graduate School of Medicine.

4. Expected number of students

Ten Students

5. Recruitment and Selection

(1) Recruitment

The recruitment will be conducted through recommending authorities in the respective countries. Please contact the Japanese embassy in your country for further information.

(2) Screening Procedure

- ① First screening by the recommending authorities.
- ② Second screening: Screening on application documents by host university
- ③ Third screening: Interview of candidates conducted by faculty members of host university
- ④ Primary selection based on total scores of the second and third screenings along with comments of interviewers.
- ⑤ Final selection by the YLP committee established by MEXT.

6. Program Outline(Refer to the "Curriculum Guidelines" on page 6)

(1) Basic Concepts

The curriculum is suitable for rearing national leaders in each field, seeking to take advantage of Japan's experiences of exchanges with both Western and Asian countries, and establish a human network through various activities such as special lectures and internships.

(2) Duration and Degree Conferred

Course duration is principally one year. Master of Science in Health Care Administration is conferred by Nagoya University Graduate School of Medicine.

(3) Medium of instruction

All lectures and academic activities including internship and field trips are conducted in English.

7. Commencement of the Program

October 2014

II. DIRECTIONS AND INFORMATION

MEXT will offer scholarships to international students who wish to study in a Japanese university as YLP students for the academic year 2014-2015 under the Japanese Government (MEXT) Scholarship Program. The conditions for the healthcare administration course are as follows:

1. Field of Study

Healthcare Administration
(Nagoya University Graduate School of Medicine)

2. Qualifications

Applicants must be:

- (1) Nationality: Nationals of the country participating in the YLP. Applicant who has Japanese nationality at the time of application will not be eligible.
- (2) Age: In principle, up to 40 years old as of October 1, 2014 (i.e. born after, October 2, 1974)
However, age limitation may be flexible.. The ability/achievement of the applicants, as well as the situations in applicants' country, are taken into account.
- (3) Academic Background: A bachelor degree in health related fields.
- (4) Competency in English: Applicants are expected to have a minimum IELTS score of 6.0 or TOEFL (Paper-based) score of 550 or TOEFL-CBT score of 213 or TOEFL-IBT score of 80 or equivalent. Applicants are required to have the ability to join discussions and write papers in English without any supplementary lessons of English.
- (5) **Work Experience:** Those who have at least 2 years or more working experiences in healthcare fields are eligible to apply.
- (6) Health: Proven to be in a good health condition.
- (7) Visa Requirement: Selected applicants must acquire "College Student" (*ryugaku*, 留学) visas before entering Japan. They then enter Japan with the "College Student" (*ryugaku*, 留学) residence status. Applicants who are already in Japan under a visa other than College Student are required to change it to College Student by the end of the month preceding the start of the scholarship. Applicants who change their resident status to any status other than "College Student" after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.
- (8) Others: Any applicant who meets any or all of the following conditions is not eligible. If identified after the start of the scholarship period, the applicant will be required to withdraw from the scholarship:
 - ① The applicant is an active member of the military or a civilian employed by the military at the time the scholarship period is due to begin.
 - ② The applicant is unable to arrive in Japan (Nagoya) by the date designated by the receiving university
 - ③ The applicant is currently enrolled in a Japanese university under the resident status of "college student" or if he/she plans to enroll at a Japanese university as a privately-financed international student between the time of application for this scholarship and the time the scholarship period is due to begin.

3. Terms of Scholarship

One year from October 2014 to September 2015

4. Scholarship

- (1) Allowance: 242,000 yen per month (in FY2013. The amount is subject to change.) will be given to each grantee during the term of the scholarship, with the understanding that the scholarship will be suspended in cases where a grantee is absent from the university for a long time.

Scholarship will be cancelled to a guarantee in the following cases. (Furthermore, if scholarship payments were already made during the period the following cases applied, the grantee may be ordered to return scholarship paid during that period.)

- ① If any of his/her application documents is found to be falsely stated;

- ② If he/she is in breach of his/her pledge made to the Minister of MONBUKAGAKUSHO(MEXT);
- ③ If it becomes definitive that the grantee will not be able to complete his/her course within the standard course term because of his/her poor academic achievement or suspension;
- ④ If his/her resident status of “college student” as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- ⑤ If he/she is provided with another scholarship (except for a scholarship designated for research expenses);
- ⑥ The request from the government and/or other state institutions of applicant's home country.

(2) Transportation:

- ① Transportation to Japan: Each grantee will be provided, according to his/her itinerary and route as designated by MEXT, with an economy class air ticket from the international airport closest to his/her place of residence to the Central Japan International Airport [Centrair] or following the itinerary normally used by the university where the grantee is placed. Expenses such as inland transportation from his/her place of residence to the nearest international airport, airport tax, airport usage charges, special taxes on overseas travel and travel expenses within Japan will be borne by the grantee (the place of residence of the grantee shall in principle be the address stated in the application form).
- ② Transportation from Japan: The grantee who is going back to home country within the fixed period after the expiration of the scholarship will be supplied, with an economy-class air ticket from the Centrair to the international airport nearest to the grantee's home address. Such expenses as inland transportation from his/her home address to the international airport, airport tax and special taxes on the travel will NOT be provided (The address in the country of the grantee's nationality stated in the application is in principle considered as the “home address”).

* Any aviation and accident insurance to/from Japan should be contracted by the grantees. The airport, the grantee departs from / returns to, must be an airport of the country of his/her nationality.

(3) School Fees: Fees for matriculation and tuition of the university will be paid by the Japanese government.

(4) Accommodations: Nagoya University provides accommodation at the Nagoya University Dormitory for International Students for the duration of scholarship.

5. Selection

- ① First screening by the recommending authorities.
- ② Second screening: Screening on application documents by host university
- ③ Third screening: Interview of candidates conducted by faculty members of host university
- ④ Primary selection based on total scores of the second and third screenings along with comments of interviewers.
- ⑤ Final selection by the YLP committee established by MEXT.

6. Application Procedure

Applicants must submit the following documents to their recommending authorities by the designated date. The submitted documents will not be returned. Please make sure to number the documents from ① to ⑩ in the right upper corner.

【Required Documents】

- (1)① Completed Application Form (prescribed form only) -----1 original and 4 photocopies
- (2) Photographs (6x4cm, taken within the past 6 months, should be affixed on each of the 5 application forms)
-----5 originals
- (3)② Official transcript or certified academic records of the university the applicant attended
-----1 original and 4 photocopies
*If the document is not described in English, the translation into **English** is required to attach.
- (4)③ Recommendation letter from the recommending authority
-----1 original and 4 photocopies
*If the document is not described in English, the translation into **English** is required to attach.
- (5)③ Two recommendation letters from the employer or from the supervising professor of the university the applicant attended (Refer to the “Additional Guide for Application” sheet.) -----1 original (each) and 4 photocopies (each)
- (6)④ Certificate of Health (to be issued by the medical institution designated by Japanese Embassy)

- 1 original and 4 photocopies
- (7) ⑤ A copy of official diploma or certificate of graduation from the university the applicant attended
-----5 photocopies
- (8) ⑥ Essay ONE (Refer to the “Additional Guide for Application” sheet.)
An essay explaining applicant's aspiration for the course and future plan after the completion of YLP.
-----1 original and 4 photocopies
- (9) ⑧ A copy of the passport (If not, please attach the copy of ⑦ the applicant's family register or ⑦ the certificate of citizenship). *If the document is not described in English, the translation into **English** is required to attach.-----5 photocopies
- (10) ⑨ English proficiency certificate (IELTS, TOEFL or other equivalent scores.)-----5 photocopies
- (11) ⑩ Essay TWO (Refer to the “Additional Guide for Application” sheet.)
Proposed subject and background of master's thesis in this course.
-----1 original and 4 photocopies
- (12) Typed curriculum vitae which provides detailed information on all work experiences, extra-curricular healthcare related activities, and contact details such as an e-mail address and office/home address, at the time of application to this course.
(Handwritten curriculum vitae is not accepted)
-----1 original and 4 photocopies

7. Notes

- (1) Grantee is not allowed to bring or stay with his/her family members in Japan during the academic semesters so that he/she can focus on academic activities.
- (2) For more detailed information on this scholarship program, please ask the appropriate office at the Embassy of Japan in your country
- (3) Each grantee is advised to learn the Japanese language and to acquire some information on Japanese weather, climate, customs, university education, and conditions in Japan, as well as about the difference between the Japanese legal system and that of his/her home country before departing for Japan
- (4) It is highly recommended for grantees to bring approximately US\$2,000 or the equivalent to cover immediate needs upon arrival in Japan

Additional Guide for Application

➤ **Recommendation letters:**

*Applies to: II Directions and Information, 6. Application Procedure **【Required Documents】**
(5) ③Two recommendation letters from the employer or from the supervising professor of the university the applicant attended

Two recommendation letters need to be submitted. At least one of two letters must be written by the applicant's immediate superior at work. Recommendation letters must use the stipulated format. If the document is not described in English, the translation into English is required to be attached.

➤ **Essay ONE :**

About your aspiration and future plan after completion of YLP

*Applies to: II Directions and Information, 6. Application Procedure **【Required Documents】**
(8) ⑥An essay explaining applicant's aspiration for the course and future plan after the completion of YLP

Should include:

1. Your background, important achievements in your life/career, reasons for applying to the Young Leaders' Program and your unique ability.
2. How this course will contribute in the future development of your career and of your country.
3. What your expectation is from this course

➤ **Essay TWO:**

About the master's thesis: an obligatory requirement for the course

*Applies to: II Directions and Information, 6. Application Procedure **【Required Documents】**
(11) ⑩Proposed subject and background of master's thesis in this course

Should include:

1. Title of the study
2. Background the importance of carrying out such study
3. Objective(s) of the study
4. Methodology: study design, expected sample size, sampling technique, time frame (the tentative schedule of data collection), study location, research instrument, etc.
5. Ethical issues: whether you will obtain the approval from the ethical review committee or institutional review board and process of obtaining consents from the participants.
6. Expected results of the study

* Each essay should be double spaced within three A-4 size (297 x 210 mm) pages using Arial 10/ Times New Roman 12 or any other standard 12 point fonts.

➤ **English Proficiency Certificate:**

*Applies to: II Directions and Information, 6. Application Procedure **【Required Documents】**
(10) ⑨English proficiency certificate (IELTS, TOEFL or other equivalent scores.)

Your score of TOEFL or IELTS obtained not more than two years before the application deadline needs to be submitted. If you submit other English proficiency test certificate, you are requested to submit the score conversion table to TOEFL or IELTS.

Young Leaders' Program (Healthcare Administration)
Curriculum Guidelines

I Overview

1. The curriculum aims to explain how modern Japan has improved national living standards at a comparatively lower cost within the last half century by introducing the concept of Western methodology and adjusting it to Japanese culture and social system, and how healthcare administration works in the practical world. Using this knowledge, the courses pursue the questions on what is the most desirable method to solve the problems concerning healthcare administration for the country concerned.
2. Each subject covers various aspects of healthcare administration so that every student can apply what he/she has acquired at this program to the real situation of each country, in different situations on economic, social, and environmental background of respective student.
3. Going beyond instruction about skills and knowledge, the curriculum will seek to cultivate students' own ideas to identify problems and develop the ability for finding solutions.
4. The curriculum aims to create human networks and enhance the understanding about Japan, through interaction with leading figures engaging in healthcare administration and other fields.
5. Great emphasis is placed on writing master's thesis in the curriculum. Students are needed to make a presentation of master's thesis at the "Research Presentation on Master's Thesis". Besides writing master's thesis in English, students are encouraged to submit the manuscript of their master's thesis to an international journal in English. By implementing these activities, the curriculum aims to help students obtain what is necessary for writing publishable papers and conducting presentations about their papers.

II Participants

The course is directed to administrators with at least 2 years work experience in governmental medical and welfare organizations, who are expected to play the role of future national leaders in developing countries. All the classes will be in English, so it is necessary to have a good command of English. The selection will be based on an overall evaluation of work experience, IELTS or TOEFL score, the quality of the essays, proposed subject of master's thesis, a recommendation from superiors and an interview.

III Courses

Healthcare Service Facilities and Professionals
Administrative Regulation for Health
Health Insurance and Economics
Hospital Administration
Pharmacy Management
Community Health and International Health
Occupational and Environmental Health
Epidemiology
Biostatistics
Medical Law
Colloquium
Field Trip
Internship
Seminar
Master's Thesis
Outline of Clinical Medicine
Japanese Language I

IV Further information

To obtain more information on Young Leaders' Program at Nagoya University, please visit our websites at <http://www.nagoya-u.ac.jp/en/>
<http://www.med.nagoya-u.ac.jp/ylp/en/index.html>