

JAPANESE GOVERNMENT (MEXT) SCHOLARSHIP FOR 2017
YOUNG LEADERS' PROGRAM (YLP) STUDENT (HEALTHCARE ADMINISTRATION)

I . OUTLINE

1. Objectives The Young Leaders' Program (YLP) aims to contribute to cultivate future national leaders in Asian and other countries, moreover, to contribute to establish friendly relationship among various countries and to improve policy planning activities by forming a network among national leaders thorough deepening their understanding of Japan. The YLP is one of the Japanese Government (MEXT*) Scholarship Student programs.

*MEXT= the Ministry of Education, Culture, Sports, Science and Technology

2. Eligible Countries and Participants

Participants are selected from the countries listed below. They should be young public administrators in healthcare and allied sectors who are expected to play active roles as future national leaders in their respective countries.

Afghanistan, Bangladesh, Cambodia, Indonesia, Kazakhstan, Kyrgyz Republic, Laos, Malaysia, Mongolia, Myanmar, Thailand, Uzbekistan, Viet Nam (13 countries in alphabetical order)

3. Host University

Department of Healthcare Administration, Nagoya University Graduate School of Medicine

4. Expected number of students

Approximately 10 students

5. Recruitment and Selection

(1) Recruitment

Recruitment will be conducted through recommending authorities in the respective countries. Please contact the Japanese embassy in your country for further information.

(2) Screening Procedure

- ① First screening by the recommending authorities of each country
- ② Second screening by host university based on application documents
- ③ Third screening through interviews of candidates, conducted by faculty members of host university
- ④ Primary selection based on total scores of the second and third screenings along with comments of interviewers
- ⑤ Final selection by the YLP committee established by MEXT

6. Program Outline (Refer to the "Curriculum Guidelines" on page 7)

(1) Basic Concepts

The curriculum is suitable for rearing national leaders in the field of healthcare administration, seeking to take advantage of Japan's experiences of exchange with both Western and Asian countries, and establish a human network through various activities such as special lectures and field study trips/site visits.

(2) Duration and Degree Conferred

Course duration is one year. Master of Science in Health Care Administration is conferred by Nagoya University Graduate School of Medicine.

(3) Medium of instruction

All lectures and academic activities are conducted in English.

7. Commencement of the Program

October 2017

II. INFORMATION FOR APPLICANTS

MEXT will offer scholarships to international students who wish to study in a Japanese university as YLP students for the academic year 2017-2018 under the Japanese Government (MEXT) Scholarship Program. The conditions for the healthcare administration course are as follows:

1. Field of Study

Healthcare Administration
(Nagoya University Graduate School of Medicine)

2. Qualifications

- (1)Nationality: Nationals of the country participating in the YLP. An applicant who has Japanese nationality at the time of application will not be eligible.
- (2)Age: In principle, up to 40 years old as of October 1, 2017 (i.e. born on or after October 2, 1977)
However, age limitation may be flexible. The ability/achievement of the applicants, as well as the situations in applicants' country, are taken into account.
- (3)Academic Background: A bachelor degree in health related fields.
- (4)Competency in English: Applicants are expected to have a minimum IELTS(Academic) score of 6.0 or TOEFL-PBT score of 550 or TOEFL-CBT score of 213 or TOEFL-iBT score of 80 or equivalent. Applicants are required to have the ability to join discussions and write papers in English without any supplementary lessons of English.
- (5)Work Experience: At least 2 years of full time working experience (preferably five years or more) in healthcare fields in public sector at government department.
- (6)Health: Applicants must be judged that you are medically adequate to pursue study in Japan by an examining physician on a prescribed certificate of health.
- (7)Date of Departure: The departure date, specified by the accepting university, will be two weeks or so before or after the first day of the course conducted by the accepting university.
- (8)Visa Requirement: In principle, selected applicants must acquire "Student" (留学) visas before entering Japan. The visas should be issued at the Japanese legation, located in the country of applicants' nationality. Applicants who change their resident status to any status other than "Student" (留学) after their arrival in Japan will immediately lose their status as a Japanese government scholarship student.
- (9)Applicants who meet any or all of the following conditions are not eligible. If identified after acceptance of the scholarship grantees, the applicants will be required to withdraw from the scholarship:
 - ① If an applicant is a service member or a civilian employee registered on the active military list at the time of his/her arrival in Japan;
 - ② Those who cannot arrive in Japan (Nagoya) during the period designated by the accepting University; or
 - ③ If an applicant is, in principle, currently enrolled in a Japanese university or other type of school with the resident status of "Student" (留学) or will be enrolled in a Japanese university, etc. as another source or self-financed international student between the time of application for this scholarship in his/her country and the time the scholarship period is due to begin.

3. Terms of Scholarship

One year from October 2017 to September 2018

4. Scholarship Benefits

- (1) Allowance: Each grantee will be provided monthly with 242,000 yen during the term of the scholarship. However, the amount of allowance will be subject to change depending upon the annual budget of the Japanese government for each fiscal year. The scholarship will not be paid to a grantee who takes a leave of absence or is long absent from the assigned university.

The scholarship will be cancelled for a grantee in the following cases. Furthermore, if scholarship payments were made during the period the following cases applied, the grantee may be ordered to return scholarship payments received during that period:

- ① If any of his/her application documents is found to be falsely stated;
- ② If he/she is in breach of his/her pledge made to the Minister of MONBUKAGAKUSHO (MEXT);
- ③ If it becomes definitive that the grantee will not be able to graduate (or complete his/her course) within the standard course term because of his/her poor academic achievement or suspension;
- ④ If his/her resident status of “Student”(留学) as provided for in Paragraph 1-4 of Appendix to the Immigration Control and Refugee Recognition Act changes to any other status;
- ⑤ If he/she is provided with another scholarship (except for a scholarship designated for research expenses);
or
- ⑥ The request from the government and/or other state institutions of grantee’s home country.

(2) Traveling Costs

- ① Transportation to Japan: Each grantee will be supplied in general, according to his/her itinerary and route as designated by MEXT, with an economy-class airplane ticket from the international airport nearest to his/her home address* to the Central Japan International Airport [Centrair]. Expenses such as domestic transportation from his/her home address to the international airport, airport tax, airport usage fees, special taxes on travel, or inland transportation within Japan will NOT be supplied. *The address in the country of the grantee’s nationality stated in the application form is in principle regarded as the recipient’s “home address.”
- ② Transportation from Japan: The grantee who returns to his/her home country within the fixed period after the expiration of his/her scholarship will be supplied, in general, upon application, with an economy-class airplane ticket for the travel from the Centrair to the international airport nearest to his/her home address.
* Insurance premiums for travel to/from Japan shall be borne by the grantee.

(3) School Fees: Fees for matriculation and tuition of the university will be paid by the Japanese government.

(4) Accommodations: Nagoya University provides accommodation at the Nagoya University Dormitory for International Students for the duration of scholarship.

5. Selection

- ① First screening by the recommending authorities of each country
- ② Second screening by host university based on application documents
- ③ Third screening through interviews of candidates, conducted by faculty members of host university
- ④ Primary selection based on total scores of the second and third screenings along with comments of interviewers
- ⑤ Final selection by the YLP committee established by MEXT

6. Application Procedure

Please submit all required documents listed below by the designated date.

The submitted documents will not be returned. Please make sure to number the documents from ① to ⑩ (items numbered in the following “Required Documents”) in the right upper corner.

【 Required Documents 】

- (1)① Completed Application Form (prescribed form only) --- -----1 original and 4 photocopies
- (2) ① Photographs (6x4cm, taken within the past 6 months, should be affixed on each of the 5 application forms)
-----5 originals
- (3)② Official transcript or certified academic records of the university the applicant attended
-----1 original and 4 photocopies
*If the document is not in English, a translation into **English** must be attached.
- (4)③ Recommendation letter from the recommending authority -----1 original and 4 photocopies
*If the document is not in English, a translation into **English** must be attached.
- (5)③ Two recommendation letters from the employer or supervising professor of the university the applicant attended (Refer to the “Additional Guide for Application” sheet.) -----1 original (each) and 4 photocopies (each)
- (6)④ Certificate of Health (to be issued by the medical institution designated by Japanese Embassy)
-----1 original and 4 photocopies

- (7)⑤ A certificate of graduation from the university the applicant attended
-----1 original and 4 photocopies
- (8)⑥ Aspiration and Future Plan (Refer to the “Additional Guide for Application ” sheet.)
Applicant’ aspirations for the course and future plan after the completion of YLP.
-----1 original and 4 photocopies
- (9)⑦ A copy of the passport (If not, please attach the copy of the applicant’s family register or the certificate of citizenship). *If the document is not in English, a translation into **English** is must be attached.
-----5 photocopies
- (10)⑧ English proficiency certificate (IELTS, TOEFL or other equivalent scores.)-----5 photocopies
- (11)⑨ Study Proposal (Refer to the “Additional Guide for Application” sheet.)-Title and outline of master’s thesis
-----1 original and 4 photocopies
- (12) Typed curriculum vitae which provides detailed information on all work experience, extra-curricular healthcare related activities, and contact details such as an e-mail address and office/home address, at the time of application to this course.
(Handwritten curricula vitae are not accepted)
-----1 original and 4 photocopies

【 Application documents submission 】

Submit to :
Recommending authorities of each participating country

* If any of the above-mentioned documents are incomplete, inaccurate or missing, your application will not be accepted.

7. Notes

- (1) The grantee is not allowed to bring or stay with his/her family members in Japan during the academic semesters so that the grantee can focus on academic activities.
- (2) Each recipient is advised to learn some basic Japanese language and to acquire some information on Japanese climate, geography, customs, university education, and conditions in Japan, as well as about the difference between the Japanese legal system and that of his/her home country before departing for Japan.
- (3) The recipient should bring approximately US \$2,000 or the equivalent to cover immediate needs after arrival in Japan since the scholarship will be paid a while later.
- (4) Information regarding the MEXT Scholarship recipient (name, gender, date of birth, nationality, accepting university/graduate school/undergraduate school, field of specialty, period of enrolment, career path after completion of scholarship, contact information [address, telephone number, e-mail address]) may be shared with other relevant government organizations for the purpose of utilization for overseas students programs implemented by the Japanese Government (support during period of study in Japan, follow-up survey, improvement of the overseas student system).
Information in regards to the recipient other than date of birth and contact information may be made public in materials produced by the Japanese Government as publicity information for promoting the acceptance of overseas students in order to introduce the activities of past recipients in countries around the world after their study in Japan.
- (5) More detailed information on the YLP scholarship program is available at the Japanese diplomatic mission in your country.

Additional Guide for Application

➤ Recommendation letters:

*Applies to: II Directions and Information, 6. Application Procedure **【Required Documents】**
(5) ③Two recommendation letters from the employer or supervising professor of the university the applicant attended

Two recommendation letters need to be submitted. At least one of the two must be written by the applicant's immediate superior at work. Recommendation letters must use the stipulated format. If the document is not in English, a translation into English must be attached.

➤ Aspiration and future plan:

About your aspiration and future plan after completion of YLP (within 1200 words)

*Applies to: II Directions and Information, 6. Application Procedure **【Required Documents】**
(8) ⑥Applicant's aspirations for the course and future plan after the completion of YLP

Should include:

1. Your background, important achievements in your life/career, any unique abilities, and reasons for applying to the Young Leaders' Program
2. What are the most significant leadership activities you have undertaken to date?
3. How will this course contribute in the future development of your career and of your country?
4. What expectations do you have for this course?

➤ Title and outline of master's thesis:

About the master's thesis: an obligatory requirement for the course

*Applies to: II Directions and Information, 6. Application Procedure **【Required Documents】**
(11) ⑨Title and outline of master's thesis

The contents of the master's thesis should be (A) describing or comparing readily available information on health conditions and/or the health system, or (B) an analysis of data collected in a past survey. The data should be anonymous and collected before the start of the master course. The description should include the below items.

- 1) Proposed title
- 2) Background
- 3) Subjects:

In case of (A) - describing or comparing readily available information on health conditions and/or the health system, please include:

- i) names of the documents or data set used, such as regular government reports or databases
- ii) the name of the organization that created the materials, such as the Ministry of Health, or Statistical Bureau
- iii) the region or area where the information was collected from
- iv) the time period when the information was collected
- v) what kind of information is included.

In case of (B) – analyzing of data from a past survey, please include:

- i) the title of the survey
 - ii) a summary of the survey
 - iii) permission from the survey group to use the data, if necessary
 - iv) what data will be newly analyzed
 - v) the total number of subjects or participants in the survey.
- 4) Approval of ethics committee: If analyzing data from a past survey (B), please include the name of the ethics committee and date the survey was approved.
 - 5) References: List of papers related to thesis

Each of “Aspiration and future plan” and “Title and outline of master’s thesis” should be a maximum of three A-4 size (297 x 210 mm) double-spaced pages using Arial 10/ Times New Roman 12 or any other standard 12 point fonts.

➤ **English Proficiency Certificate:**

<p>*Applies to: II Directions and Information, 6. Application Procedure 【Required Documents】 (10) ⑧English proficiency certificate (IELTS, TOEFL or other equivalent scores.)</p>
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A TOEFL or IELTS score, obtained not more than two years before the application deadline, must be submitted. If you submit any other English proficiency test certificates, you are requested to submit the score conversion table to TOEFL or IELTS.

Young Leaders' Program (Healthcare Administration)
Curriculum Guidelines

I Overview

1. The curriculum aims to explain how modern Japan has improved national living standards at a comparatively lower cost within the last half century by introducing the concept of Western methodology and adjusting it to the Japanese culture and social system, and how healthcare administration works in the practical world. Using this knowledge, the courses pursue methods to solve the problems of healthcare administration for the country concerned.
2. Each subject covers various aspects of healthcare administration so that each student can apply what he/she has acquired at this program to the actual situation of his/her country in accordance with the economic, social, and environmental background of the respective student.
3. Going beyond instruction in skills and knowledge, the curriculum will seek to cultivate students' own ideas to identify problems and develop the ability to find solutions.
4. The curriculum aims to create human networks and enhance the understanding of the experience of post-war Japan, through interaction with leading figures engaging in healthcare administration and other fields.
5. Great emphasis is placed on writing master's thesis in the curriculum. Students will be required to make a presentation of their master's thesis at the "Research Presentation on Master's Thesis". In addition to writing their master's thesis in English, students are encouraged to submit the manuscript of said thesis to an international journal in English. By implementing these activities, the curriculum aims to help students obtain knowledge and skills for writing publishable papers and giving presentations on their papers.

II Participants

The course is directed to healthcare/public health administrators with at least 2 years work experience in governmental medical and welfare organizations and who are expected to play the roles of future national leaders. All the classes will be conducted in English, so it is necessary to have enough command of English to be able to join discussions and write papers without any supplementary lessons of English. The selection will be based on an overall evaluation of work experience, IELTS or TOEFL score, the quality of the essays, proposed subject of master's thesis, recommendations from superiors, and an interview.

III Courses (total: 30 credits)

Healthcare Service Facilities and Professionals
Administrative Regulations for Health
Biostatistics
Epidemiology
Community Health and International Health
Occupational and Environmental Health
Health Insurance and Economics
Medical Law
Pharmacy Management
Hospital Administration
Seminar I
Seminar II
Seminar III
Seminar IV
Seminar V
Colloquium
Field Trips/Site Visits
Master's Thesis
Outline of Clinical Medicine