

VISA REQUIREMENT TO ENTER JAPAN FOR MM2H VISA HOLDER (Holiday/ Transit)

1. **Original Passport** (with valid MM2H visa in Malaysia, must resides in Malaysia continuously for at least 6 months)
2. **One visa application form** (2 forms required for applicants from Russia and CIS countries)
[Click here to download visa application form](#)
3. **One 4.5 x 4.5cm colored photo with white background**, pasted on the application form (2 photos required for applicants from Russia and CIS countries)
4. **Schedule of stay form**, fill in your tentative arrival date, departure date, tentative daily travel schedule in details and accommodation information (hotel name, address and telephone number)
5. **A cover letter from Applicant** addressed to Embassy of Japan stating purpose of visit, date of travel, length of stay in Japan. (If you are also applying for your family members, please state financial sponsor for family, list down family members name and relationship in the letter)

If the applicant owns a company in Malaysia, applicant is required to submit ORIGINAL company letter stating he/she is one of the Directors in the company, purpose of journey, date of travel and length of stay in Japan (Letter to be signed by other Directors) and photocopy of SSM Document - Form 9, 24 & 49

6. **Applicant's latest three months' bank statement in Malaysia** (Bank statement must be original certified true copy by the bank with bank's stamp and officer's signature on every page, account holder name, account number, latest 3 months transactions and current balance) Please note that we do not accept e-statement without bank official stamp and officer signature.

Documents to be attached to Main Applicant's application: Item 1 - 6

Documents to be attached to spouse's application: Item 1 - 3 and Marriage Certificate copy

Documents to be attached to child's application: Item 1 - 3 and Birth Certificate copy

VISA REQUIREMENT TO ENTER JAPAN FOR MM2H VISA HOLDER (Visiting Family, Friends or Relatives)

Item 1 - 6 and

FROM FAMILY/ FRIENDS/ RELATIVES IN JAPAN

- I. **Original invitation and guarantee letter** from your inviter (family/ friends/ relatives) in Japan with inviter's original seal /signature on the letter (Please note that we do not accept fax/email/scan copy of Invitation & Guarantee letter)
- II. Copy of guarantor's passport
- III. Copy of guarantor's resident card (front and back) (If your guarantor is foreigner residing in Japan)
- IV. Proof of relationship (e.g. birth certificate, family registration, marriage certificate)
- V. Guarantor's Bank statement / Income certificate/ Income Tax Certificate (Original from Japan)

IMPORTANT POINTS REGARDING VISA APPLICATION:

1. Original authorization letter signed by the visa applicant is required each for submission and collection if the visa applicant cannot submit/collect the visa personally.
2. For transit visa application, a copy of e-ticket is required and visa to final destination must be on passport before application of Japan transit visa.
3. Confirmed flight tickets and hotel bookings are not compulsory during visa submission but Consul might request for tentative flight or hotel booking after submission of application. Do not purchase confirmed tickets, we are not responsible for flight tickets or hotel booking which may become unusable due to the delay or denial of a visa.
4. Please do not send any documents or material directly to the Embassy. All photocopies must be on A4 size paper. Do not staple the documents. Please arrange all the documents according to passport and sequence. Documents submitted will not be returned.
5. Visa is subjected to approval and the Consul has the right to ask for additional documents or call the applicant for an interview whenever it deems necessary.
6. Visa validity is 3 months from the date of issuance. There is NO urgent visa processing service, you may apply for your visa 3 months prior to entering Japan.
7. Embassy of Japan in Malaysia do not accept visa applications from those who entered Malaysia under short social visit pass such as tourists, short-term business travelers and foreigners transiting in Malaysia. Non-Malaysian citizen who require visa to enter Japan must obtain visa at the Consulate or Embassy of Japan at your home country or your country of residence.
8. We cannot inform the reason of rejection. If your application was rejected, you can only apply again after six months from the date of rejection.
9. Please pay the exact amount of visa fees in cash during collection of visa. You will not be required to pay visa fees if the visa is not issued.

Application has to be submitted to the office which covers your current residential area. Please check the area of coverage below for submission of visa:

Embassy of Japan in Malaysia (Kuala Lumpur)

Cover Area: Kuala Lumpur, Selangor, Negeri Sembilan, Malacca, Pahang, Johor

Consulate-General of Japan (Penang)

Cover Area: Penang, Kedah, Perlis, Perak, Kelantan, Terengganu

Website: <http://www.penang.my.emb-japan.go.jp/index.htm>

Consular Office of Japan (Kota Kinabalu)

Cover Area: Sabah, Sarawak, Labuan

Website: <http://www.kotakinabalu.my.emb-japan.go.jp/en/index.html>

**EMBASSY OF JAPAN
CONSULAR SECTION
NO. 11, PERSIARAN STONOR
OFF JALAN TUN RAZAK
50450 KUALA LUMPUR
<http://www.my.emb-japan.go.jp/>**

**OFFICE HOURS:-
MONDAY – FRIDAY
8.30 A.M. – 12.00 NOON
2.00 P.M. – 4.00 P.M.
TEL: 03-2177 2600
FAX: 03-2143 1739
EMAIL : ryo@kl.mofa.go.jp**

Invitation Letter

(Year) _____ (Month) _____ (Day) _____

To: (Ambassador/Consul-General) of Japan in

Inviting Person

(When an inviting person and a guarantor are the same, you may write "Same as guarantor".)

Full Name: _____ (Seal)

Address: 〒 _____ - _____

Telephone number: (_____) - _____ (Extension _____)

FAX number: (_____) - _____

[Fill in the following contact information when the company/organization is extending the invitation.]

Full Name:

Telephone Number : (_____) - _____ (Extension _____)

Fax Number: (_____) - _____

Department/Division:

Visa Applicant

(The name must be written in the Latin alphabet as it appears on his/her passport. When there are two or more applicants, fill in the representative's status below, and attach a list of all applicants.)

Full name (in Latin alphabet) : _____ (Male / Female)

(Number of additional applicants (if applicable): _____)

Date of birth: _____ / _____ / _____ (Age: _____)

(Year) / (Month) / (Day)

Nationality :

Occupation:

The purpose of inviting the above person(s) is as follows:

(If the space below is insufficient, use a separate sheet of paper to give a full explanation.)

- (1) Purpose of invitation

- (2) Background to invitation (Explain the background to this invitation in detail.)

- (3) Relationship with visa applicant(s)

(Note)

- ◆ When a company/organization is extending an invitation, fill out the name of the company/organization as well as your title and affix, and put the registered seal of the representative, or non-registered seal of the company or the sub-organ (a personal seal is unacceptable). If it is difficult to put the seal, a person in a position of authority at the company/organization may put his/her signature.
- ◆ Foreign nationals who do not have a seal may put his/her signature here.

Letter of Guarantee

(Year) _____ (Month) _____ (Day) _____

To: (Ambassador/Consul-General) of Japan in

Visa Applicant

(The name must be written in the Latin alphabet as it appears on his/her passport. When there are two or more applicants, fill in the representative's status below, and attach a list of all applicants.)

Full name (in Latin alphabet):

(Male/ Female)

(Number of additional applicants (if applicable) : _____)

Date of birth: _____ / _____ / _____ (Age: _____)
(Year) / (Month) / (Day)

Nationality:

Occupation:

I guarantee the followings regarding the above-mentioned applicant's entry into Japan:

- 1. Expenses for the applicant's stay in Japan**
- 2. Return travel expenses**
- 3. Compliance with Japanese laws and regulations**

I hereby declare that the above is true.

Guarantor

Full name: (Note)

(Seal)

Date of birth: _____ / _____ / _____ (Age: _____)
(Year) / (Month) / (Day)

Address: 〒 _____ - _____

Telephone number: (_____) - _____ (Extension _____)

FAX number: (_____) - _____

Occupation/Name of organization:

Relationship with the visa applicant(s)

[Fill in the following contact information when the company/organization is extending the invitation.]

Full name:

Telephone number: (_____) - _____ (Extension _____)

FAX number: (_____) - _____

Department/Division:

(Note)

- ◆ When a company/organization is extending an invitation, fill out the name of the company/organization as well as your title and affix, and put the registered seal of the representative, or non-registered seal of the company or the sub-organ (a personal seal is unacceptable). If it is difficult to put the seal, a person in a position of authority at the company/organization may put his/her signature.
- ◆ Foreign nationals who do not have a seal may put his/her signature here.