

VISA REQUIREMENTS TO ENTER JAPAN (With Certificate of Eligibility)

Those who wish to enter Japan for Work or Study should first obtain the Certificate of Eligibility in Japan.

Certificate of Eligibility is a document issued by the Ministry of Justice in Japan. In order to obtain a Certificate of Eligibility, you are required to have a sponsor in Japan such as an employer / a school. The sponsor in Japan must contact the local Immigration Office in order to apply for your Certificate. Once this has been issued, the certificate will be sent to you and you are then able to apply for a visa with the required documents listed below.

1. Original passport (and valid long term visa in Malaysia for foreigners e.g. work/ student/ spouse/ dependent/ MM2H visa)
2. One visa application form, [Click here to download visa application form](#)
3. One 4.5 x 4.5cm colored photo with white background, pasted on the application form
4. Original & photocopy of Certificate of Eligibility (COE)

The Certificate of Eligibility should be submitted to an Immigration Inspector with a valid visa for landing permission at the port of entry and shall cease to be valid if the application for landing permission is not filed within three months from the date of issue. If you fail to enter Japan within 3 months, you may be refused entry even with a valid visa.



IMPORTANT POINTS REGARDING VISA APPLICATION:

1. Original authorization letter signed by the visa applicant is required each for submission and collection if the visa applicant cannot submit/collect the visa personally.
2. For transit visa application, a copy of e-ticket is required and visa to final destination must be on passport before application of Japan transit visa.
3. Confirmed flight tickets and hotel bookings are not compulsory during visa submission but Consul might request for tentative flight or hotel booking after submission of application. Do not purchase confirmed tickets, we are not responsible for flight tickets or hotel booking which may become unusable due to the delay or denial of a visa.
4. Please do not send any documents or material directly to the Embassy. All photocopies must be on A4 size paper. Do not staple the documents. Please arrange all the documents according to passport and sequence. Documents submitted will not be returned.
5. Visa is subjected to approval and the Consul has the right to ask for additional documents or call the applicant for an interview whenever it deems necessary.
6. Visa validity is 3 months from the date of issuance. There is NO urgent visa processing service, you may apply for your visa 3 months prior to entering Japan.
7. Embassy of Japan in Malaysia do not accept visa applications from those who entered Malaysia under short social visit pass such as tourists, short-term business travelers and foreigners transiting in Malaysia. Non-Malaysian citizen who require visa to enter Japan must obtain visa at the Consulate or Embassy of Japan at your home country or your country of residence.
8. We cannot inform the reason of rejection. If your application was rejected, you can only apply again after six months from the date of rejection.
9. Please pay the exact amount of visa fees in cash during collection of visa. You will not be required to pay visa fees if the visa is not issued.

Application has to be submitted to the office which covers your current residential area. Please check the area of coverage below for submission of visa:

Embassy of Japan in Malaysia (Kuala Lumpur)

Cover Area: Kuala Lumpur, Selangor, Negeri Sembilan, Malacca, Pahang, Johor

Consulate-General of Japan (Penang)

Cover Area: Penang, Kedah, Perlis, Perak, Kelantan, Terengganu

Website: <http://www.penang.my.emb-japan.go.jp/index.htm>

Consular Office of Japan (Kota Kinabalu)

Cover Area: Sabah, Sarawak, Labuan

Website: <http://www.kotakinabalu.my.emb-japan.go.jp/en/index.html>

**EMBASSY OF JAPAN
CONSULAR SECTION
NO. 11, PERSIARAN STONOR
OFF JALAN TUN RAZAK
50450 KUALA LUMPUR
<http://www.my.emb-japan.go.jp/>**

**OFFICE HOURS:-
MONDAY – FRIDAY
8.30 A.M. – 12.00 NOON
2.00 P.M. – 4.00 P.M.
TEL: 03-2177 2600
FAX: 03-2143 1739
EMAIL : ryo@kl.mofa.go.jp**